



**POONY**™

**Protect Our Nation's Youth**

**New Registration  
Walkthrough FAQ**



User Login:  
Username: liberatore  
Password: \*\*\*\*\*  
  
[Forgot Password](#)  
[Tech Support Contact](#)

Tournament    Gaming

## PONY Baseball and Softball Registration Links and Help Guides

### Registration Links:

### Help and Instructions:

#### Baseball/Softball Leagues Registration:

**REGISTER NOW**

- [League Registration Help \(PDF\)](#)
- [League Registration Help \(Video\)](#)
- [Team Contacts Upload Template \(Excel\)](#)
- [Player Upload Template \(Excel\)](#)

### ASSOCIATION HOT SHEET



#### Tournament Sanctioning:

**REGISTER NOW**

- [Tournament Sanctioning Help \(PDF\)](#)
- [Tournament Sanctioning Help \(Video\)](#)

#### Register your team for a Tournament

**REGISTER NOW**

#### Umpire Registration:

**REGISTER NOW**

- [Umpire Registration Help \(PDF\)](#)
- [Umpire Registration Help \(Video\)](#)

#### Need Additional Help:

PONY Baseball and Softball Questions: 724-225-1060

Affinity Sports Registration Questions: 855-703-2576 or [support@sportsaffinity.com](mailto:support@sportsaffinity.com)

**Click "Register Now" to start your registration process for your Baseball, Girls Softball, Combination of both or Travel/Select Girls Softball Team.**

***(In the case of a single Travel/Select Girls Softball team you are considered a one team league.)***



# BASEBALL AND SOFTBALL

[Start Over](#)

AFFINITY  
SPORTS

Seasonal Year:    Membership #:    Membership Name:

Start    Member    Sports    Contact    Insurance    ADA    Emblem    Teams    Submit

Refund policy is as follows: Refunds for team membership will be given at a rate of \$10.00 per team for membership organizations who request a refund in writing prior to June 15, 2017. Requests for refunds must be in writing.

As part of your Membership Application, you are required to enter by type of sport a team name for each team being registered. Once you have entered all respective teams with team name, you are ready to submit your Member Application with payment (online credit card or mail-in check).

It is important to select now each of the types of sports your membership organization will be registering with PONY during this year. You will have the ability to add additional teams within a respective league during a different online session, however the "sliding scale" discount will only include the teams entered during that online session. The "sliding scale" discount will NOT be used when adding additional Baseball teams or additional Softball league teams within a respective league

## Choose Season Year

2017 Pony Season

## Register or Add Additional Teams

Register

Add Additional Teams

Save & Continue >>

[For Tech Support Contact, Click Here](#)

\* Required field

AFFINITY  
SPORTS

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**Click on "Register" to start the process of registration for the 2017 PONY Season.**

*The highlighted tabs at the top of the screen will denote how far throughout the registration process you are.*



# BASEBALL AND SOFTBALL

[Start Over](#)

AFFINITY  
SPORTS

Seasonal Year:    Membership #:    Membership Name:

Start    Member    Sports    Contact    Insurance    ADA    Emblem    Teams    Submit

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## Choose Season Year

2017 Pony Season

## Register or Add Additional Teams

Register     Add Additional Teams

Choose state / province / country

- Alaska USA
- Alabama USA
- Arkansas USA
- Arizona USA
- California USA
- Colorado USA
- Connecticut USA
- District of Columbia USA
- Delaware USA
- Florida USA
- Georgia USA
- Hawaii USA
- Iowa USA

Save & Continue >>

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Select your location from the state / province / country dropdown menu that appears. Once you have then click "Save & Continue".

*All locations should be covered but if you don't see yours listed contact PONY Headquarters for resolution.*



Seasonal Year: 2017 Pony Season    Membership #:    Membership Name:

- Start
- Member**
- Sports
- Contact
- Insurance
- ADA
- Emblem
- Teams
- Submit

## Member Organization Information

Name of Membership Organization: \*

Choose Membership Organization's Zone: \*

Choose Membership Organization's Region: \*

If your organization has an office, please provide the office's address as the Primary Mailing Address, otherwise please provide your Primary Contact's address as the Primary Mailing Address.

**To receive shipments properly, Pony Baseball and Softball needs a physical address, not a PO Box.**

Primary Mailing Address: \*

Primary Mailing City: \*

Primary Mailing State/Province and zipcode: \*

Primary Phone Number: \*

Primary E-mail: \*

Confirm E-mail: \*

Organization Website Address: \*

Check this checkbox if you are interested in information from PONY Baseball and Softball's Official Website Provider about setting up a league website.

Receive Pony & MARKETING mass emails.     Receive MARKETING emails only.     Receive PONY emails only.

<< Previous

**Save & Continue >>**

Fill out your mailing, phone and email information for your organization. Please note that fields marked with a 'red asterisk' are mandatory and need to be completed to continue. Then click "Save & Continue" to proceed.

*Note: You also need to select an email preference at the bottom.*



Seasonal Year: 2017 Pony Season    Membership #: 8372909    Membership Name: Test Organization

Start    Member    Sports    **Contact**    Insurance    ADA    Emblem    Teams    Submit

## Primary Contact

To add your organization's primary contact for new membership here. Adding additional contacts or editing the existing primary contact need be completed from the backend system after signing in.

Position: \*

First Name: \*

Last Name: \*

Address, phone, and email are the same as organizational information

Address: \*

City: \*

State/Province and zipcode: \*

Home Phone:

Work Phone:

Cell Phone:

Fax:

E-mail: \*

Confirm E-mail: \*

Receive Pony & MARKETING mass emails.     Receive MARKETING emails only.     Receive PONY emails only.

<< Previous    **Save & Continue >>**

Fill out your primary contact information for your organization. Please note that fields with the red asterisk are mandatory and need to be completed to continue. Then click "Save & Continue" to proceed.

**Note: You must select an email preference at the bottom.**



# BASEBALL AND SOFTBALL

[Start Over](#)

AFFINITY  
SPORTS

Seasonal Year: 2017 Pony Season    Membership #: 8372909    Membership Name: Test Organization

Start    Member    Sports    Contact    Insurance    ADA    Emblem    Teams    Submit

It is important to select now each of the types of sports your membership organization will be registering with PONY during this year. You will have the ability to add additional teams within a respective league during a different online session, however the "sliding scale" discount will only include the teams entered during that online session. The "sliding scale" discount will NOT be used when adding additional Baseball teams or additional Softball league teams within a respective league.

### Baseball Information

Check here if your Membership Organization participates in PONY Baseball.

Is New or Returning:     New     Returning

### Fast Pitch Softball Information

Check here if your Membership Organization participates in PONY Fast Pitch Softball.

Is New or Returning:     New     Returning

### Slow Pitch Softball Information

Check here if your Membership Organization participates in PONY Slow Pitch Softball.

Is New or Returning:     New     Returning

<< Previous

Save & Continue >>

[For Tech Support Contact, Click Here](#)

\* Required field



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Please select the type of sport(s) that you are registering for your organization. Please also specify if they are new to PONY or returning from the previous year.

Click "Save & Continue" to proceed.



Seasonal Year: 2017 Pony Season    Membership #: 8372909    Membership Name: Test Organization

- Start
- Member
- Sports
- Contact
- Insurance
- ADA
- Emblem
- Teams
- Submit

Check this box if you do not have insurance and you would like the PONY Recommended Insurance Provider to contact your after registration.

### Accident Insurance

Insurance company with which member organization has or will have insurance.\*

Choose one

Other Insurance Company Name \*

Insurance Company Policy Number.\*

### Liability Insurance

Insurance company with which member organization has or will have insurance.\*

Choose one

Other Insurance Company Name.\*

Insurance Company Policy Number.\*

<< Previous

Save & Continue >>

For Tech Support Contact, [Click Here](#)

\* Required field

League/Team Insurance is a necessity to participate in PONY sports by PONY Rules. Please enter your Accident and Liability Insurance Company and policy name for our records. Then click “Save & Continue” to proceed.

If you don't have insurance and need it, use the checkbox to get information from PONY’s Preferred Insurance Provider.



- Start
- Member
- Sports
- Contact
- Insurance
- ADA
- Emblem
- Teams
- Submit

ADA Information

PONY players who, because of a disability, need a reasonable modification to PONY's rules, policies, or practices in order to participate fully and equally in PONY games should describe in the space below the modification needed and how the modification would avoid discrimination, including how the modification will address the player's disability. (Note that PONY may refuse any request that will result in a fundamental alteration to an essential aspect of PONY's program.) Describe your request below:

PONY players who are deaf or substantially limited in hearing may use a sign language interpreter, or other auxiliary aid, during games. PONY and/or the local league shall ensure that any such player who requests a qualified sign language interpreter is provided with such an interpreter free of charge. If a player prefers instead to select and pay for his or her own sign language interpreter, or use an acquaintance as an interpreter (i.e., a family member), this is permitted under PONY rules. If you need a sign language interpreter, or other auxiliary aid, please provide the following information:

Describe the auxiliary aid that would provide effective communications based on your communication needs:

Do you want PONY and/or the local league to ensure that you have a qualified sign language interpreter free of charge:

Provide Sign Language Interpreter:

If you are providing a sign language interpreter, please provide that individual's contact information by:

Interpreter First Name:

Last Name:

Address:

City:

State/Province and zipcode:

Home Phone:

Work Phone:

Cell Phone:

Fax:

E-mail:

- Receive Pony & MARKETING mass emails.
- Receive MARKETING emails only.
- Receive PONY emails only.

I understand and agree to the ADA verbiage described in section IX \*

<< Previous  >>

If your league has a designated Americans with Disability Act contact please enter their information for our records. If you do not have that type of personell on staff you can leave this section blank.

Next check the box next to "I understand and agree to the ADA verbiage described in Section IX" to designate you have read that section of the registration. Finally click "Save & Continue" to proceed.

*Note: If you enter any contact information you must select an email preference.*



Seasonal Year: 2017 Pony Season    Membership #: 8372909    Membership Name: Test Organization

Start    Member    Sports    Contact    Insurance    ADA    Emblem    Teams    Submit

## Emblem

Would you like to order at time of submission of your Membership Organizational application Tournament Emblems?

- You will be able to purchase additional emblems if you enter additional teams at a later date.
- Please keep in mind that shipping and handling cost of your Tournament Emblems is free if your order is included with your online Organizational Membership Application.

Quantity of Tournament Emblems (\$1.50 each) :

Tournament Emblem Disclosure: The embroidered PONY Tournament Team shoulder emblem is required to be worn by all individuals participating in any level of tournament play.

## Additional PONY Items for Purchase

Official PONY Line-up Cards (100 pack) (\$10.00 each) :

Official PONY Line-up Cards (50 pack) (\$6.00 each) :

Official PONY Scorebooks (16 player) (\$7.00 each) :

PONY Baseball Rulebook (\$3.00 each) :

PONY Girls Softball Rulebook (\$4.00 each) :

MLB Official Rulebook (\$6.00 each) :

<< Previous

Save & Continue >>

**There is no shipping charge when ordering league merchandise from PONY Headquarters during registration. You can select any extra items you wish to purchase. Then click "Save & Continue" to proceed.**

***Note: This is a great way to save money for your league.***



Seasonal Year: 2017 Pony Season    Membership #: 8372909    Membership Name: Test Organization

Start    Member    Sports    Contact    Insurance    ADA    Emblem    **Teams**    Submit

## Add Teams

Add one or more teams here. Once a team is created, you can not go back previous steps to change membership info. If you don't want to register any teams, you may skip this step and click Save and Continue to the next step.  
All teams created here will be under East Zone / Test Organization / 2017 Pony Season

### Create Teams:

Team Name:

Choose Sport - Age Group ▼

Number of Teams ▼

Create Teams

Teams to be submitted: 0

<< Previous

Save & Continue >>

Team creation has been overhauled. Create batches of teams at one time. Select an age group and team sport and then how many of those team you would like to create. Up to twenty can be created at a time. If necessary you can create the same selection multiple times to create over twenty in one age group.

Once you are ready to create your first batch, click “Create Teams”.



Seasonal Year: 2017 Pony Season    Membership #: 8373012    Membership Name: Test Organization

Start    Member    Sports    Contact    Insurance    ADA    Emblem    Teams    Submit

## Add Teams

Add one or more teams here. Once a team is created, you can not go back previous steps to change membership info. If you don't want to register any teams, you may skip this step and click Save and Continue to the next step.  
All teams created here will be under East Zone / Test Organization / 2017 Pony Season

### Create Teams:

Team Name:        

Create Teams

Team Name ( Editable )	Sport - Age Group
<input type="text" value="Team1"/>	Baseball - Bronco 12U
<input type="text" value="Team2"/>	Baseball - Bronco 12U

Finalize Team Creation

Teams to be submitted: 0

<< Previous

Save & Continue >>

Now that your batch has been created, you can rename the teams appropriately. If you do not have them available you can rename them later in the administration console.

Once the naming is complete click “Finalize Team Creation” to record that batch.



Seasonal Year: 2017 Pony Season    Membership #: 8373012    Membership Name: Test Organization

- Start
- Member
- Sports
- Contact
- Insurance
- ADA
- Emblem
- Teams
- Submit

## Add Teams

Add one or more teams here. Once a team is created, you can not go back previous steps to change membership info. If you don't want to register any teams, you may skip this step and click Save and Continue to the next step. All teams created here will be under East Zone / Test Organization / 2017 Pony Season

Create Teams:

Team Name:

**Baseball - Bronco 12U**

[Create Teams for Additional Age Groups](#)

Teams to be submitted: **2**

	Team Name	Sport - Age Group
<input type="checkbox"/>	Bronco 1	Baseball - Bronco 12U
<input type="checkbox"/>	Bronco 2	Baseball - Bronco 12U

<< Previous

Save & Continue >>

You now have several options. If you made a mistake, you can click the “X” next to a team name to delete it.

If you need to make more teams, select the Sport and Age Group as well as how many to create and click “Create Team in Additional Age Group”.



Seasonal Year: 2017 Pony Season    Membership #: 8373012    Membership Name: Test Organization

Start > Member > Sports > Contact > Insurance > ADA > Emblem > **Teams** > Submit

## Add Teams

Add one or more teams here. Once a team is created, you can not go back previous steps to change membership info. If you don't want to register any teams, you may skip this step and click Save and Continue to the next step. All teams created here will be under East Zone / Test Organization / 2017 Pony Season

### Create Teams:

Team Name:        

Teams to be submitted: **4**

	Team Name	Sport - Age Group
<input checked="" type="checkbox"/>	Bronco 1	Baseball - Bronco 12U
<input checked="" type="checkbox"/>	Bronco 2	Baseball - Bronco 12U
<input checked="" type="checkbox"/>	Bronco Softball 1	Travel/Select Softball - Bronco 12U
<input checked="" type="checkbox"/>	Bronco Softball 2	Travel/Select Softball - Bronco 12U

<< Previous

**Save & Continue >>**

Remember on any of the team creation screens you can click the “X” next to a team name to delete it.

Once you have created the appropriate teams, you should click “Save & Continue” to proceed.



Seasonal Year: 2017 Pony Season    Membership #: 8373012    Membership Name: Test Organization

Start    Member    Sports    Contact    Insurance    ADA    Emblem    Teams    Submit

## Confirm and Submit Application

Double check Emblem purchase information and teams to be submitted, then proceed to the next payment page. To change Emblem or Team, please go to previous pages to update.

### Emblems and Other Items to be Purchased:

No item to be purchased

### Teams to be submitted: 4

Team Name	Sport - Age Group
Bronco 1	Baseball - Bronco 12U
Bronco 2	Baseball - Bronco 12U
Bronco Softball 1	Travel/Select Softball - Bronco 12U
Bronco Softball 2	Travel/Select Softball - Bronco 12U

<< Previous

Submit Application and Proceed to Payment >>

The next screen will recap your teams you created.

If you have made an error you can click “Previous” to back up other wise click “Submit Application and Proceed to Payment” to complete your Registration.



Seasonal Year: 2017 Pony Season    Membership #: 8373012    Membership Name: Test Organization

Make Payment

Print Receipt

## Make Payment

### PONY Baseball and Softball Donation

Your contributions are greatly appreciated.

#### Amount

\$0     \$10.00  
 \$25.00     \$5.00

Product	Promo Code	Qty	Price*Qty
✓ Baseball - Bronco 12U Team (\$45.00)		2	90.00
✓ Travel/Select Softball - Bronco 12U Team (\$22.50)		2	45.00
2 item(s) totaling:			135.00
Order Total:			135.00
Total Due:			135.00

#### Payment Method\*

Choose One

Continue >>

You will be presented a summary of your registration as well as the cost for items.

Select the pulldown menu that says “Choose One” to choose a payment type.



Seasonal Year: 2017 Pony Season    Membership #: 8373012    Membership Name: Test Organization

Make Payment

Print Receipt

## Make Payment

### PONY Baseball and Softball Donation

Your contributions are greatly appreciated.

#### Amount

- \$0     \$10.00  
 \$25.00     \$5.00

Product	Promo Code	Qty	Price*Qty
✓ Baseball - Bronco 12U Team (\$45.00)		2	90.00
✓ Travel/Select Softball - Bronco 12U Team (\$22.50)		2	45.00
<b>2 item(s) totaling:</b>			<b>135.00</b>
<b>Order Total:</b>			<b>135.00</b>
<b>Total Due:</b>			<b>135.00</b>

#### Payment Method\*

Choose One

Choose One

Mastercard

Visa

Check

Select one of the three payment methods. MasterCard, Visa or Mail-in-Check.

Note when mailing in a check your registration will not be considered complete and mark paid in full until it is received. Please mail the check appropriately for the time frame you need your registration completed.



Seasonal Year: 2017 Pony Season    Membership #: 8373012    Membership Name: Test Organization

[Make Payment](#)[Print Receipt](#)

## Make Payment

### PONY Baseball and Softball Donation

Your contributions are greatly appreciated.

**Amount** \$0     \$10.00  
 \$25.00     \$5.00

Items Ordered	Product	Promo Code	Qty	Price* Qty
	✓	Baseball - Bronco 12U Team (\$45.00)		2
✓	Travel/Select Softball - Bronco 12U Team (\$22.50)		2	45.00
				2 item(s) totaling: 135.00
				Order Total: 135.00
				Total Due: 135.00

**Payment Method\***

Mastercard

**Name as it appears on Credit Card\*****Mastercard #\*****Expiration Month / Year \***

Select Month ---    Select Year ---

**Card Verification Number\*****Billing Address 1\***

1951 Pony Pl

**Address 2****Country\***

United States of America

**City\***

Washington

**State/Province Zip/Postal Code\***

PA

15301-5889

**Billing Phone No\***

(724) 225-1060

(On the back of your card, locate the final 3 digit number)[Help finding Card Verification Number](#) | [Helping Amex?](#)[Continue >>](#)

Enter your appropriate information for the type of payment you selected. Your credit card will not be charged until a PONY Headquarters official reviews your registration which is typically the next business day.

Once you have entered your payment information click "Continue".

[Print Receipt](#)

### Registration is completed

Thank you for your registration. Please print receipt here for future reference.

[Print Receipt](#)

Order#: 2-3057699    Order Date: 11/28/2016  
Membership #: 8373012    Member Organization Name:: Test Organization  
Seasonal Year: 2017 Pony Season

Member Organization Address:  
1951 Pony Pl  
Washington, PA 15301-5889  
United States of America  
Phone: 7242251060  
info@pony.org

Primary Contact:  
Firstname Lastname  
1951 Pony Pl  
Washington, PA 15301-  
5889  
United States of America  
Phone: 7242251060 (H)  
info@pony.org

[Click Here](#) to setup a username/password for any contacts added during your registration.

### Insurance

Insurance Type	Company Name	Policy #
Accident	Insurance Company	123-456
Liability	Insurance Company	123-456

### Purchase Item and Team Fee

Item Description	Qty	Price	Price * Qty
Baseball - Bronco 12U Team (\$45.00)	2	\$45.00	\$90.00
Baseball - Bronco 12U Team (\$45.00)	2	\$45.00	\$90.00
Travel/Select Softball - Bronco 12U Team (\$22.50)	2	\$22.50	\$45.00
Travel/Select Softball - Bronco 12U Team (\$22.50)	2	\$22.50	\$45.00
<b>Total:</b>			<b>\$270.00</b>

### Payment

Date	Method	Chk# or CC#	Status	Amount	Conv. Fee
11/28/2016	Check	1234	Open	\$135.00	\$0.00
<b>Total:</b>					<b>\$135.00</b>

### 4 Teams Submitted:

Team Name	Team Code	Sport - Age Group
Bronco 1	0E06-2D4B12-0001	Baseball - Bronco 12U
Bronco 2	0E06-2D4B12-0002	Baseball - Bronco 12U
Bronco Softball 1	0E06-2D4B12-0003	Travel/Select Softball - Bronco 12U
Bronco Softball 2	0E06-2D4B12-0004	Travel/Select Softball - Bronco 12U

The final page will be a complete record of your registration. Please print this page for your records.

More information will follow in email once your registration has completely been processed.